

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**



AF INSTRUCTION 36-802

**AIR EDUCATION AND TRAINING COMMAND
Supplement 1**

18 MAY 1999

Personnel

PAY SETTING

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 36-802, 1 September 1998, is supplemented as follows:

1.2.5.3. In AETC, pay for conversions or transfers to a lower grade will be set using one of the following: HPR rule, GS maximum payable rate rule, retained grade and pay, or retained pay. Pay may also be set by determining the closest step to the current grade and pay.

1.2.8.1. In AETC, the policy for voluntary CLGs is that pay will be set at the step of the grade in the new position that is the closest to, without exceeding, the employee's existing rate of pay. If this falls between two steps of the lower grade, the pay will be set at the lower step.

NORMAN L. WATSON, Colonel, USAF
Director of Personnel